

# Our Promise to You

## Romantic Surroundings

The Countryside setting of the Hamlet Court Hotel is the perfect convenient location with generosity of warmth, welcome and elegance.

## Finest Food

Our Head Chef is committed to the highest standards of food with creative and versatile menus that are prepared with skill and care using the finest local produce. With a strong reputation for good food your guests are sure to enjoy your sumptuous wedding banquet

## Personal Touch

We believe your wedding is unique and we will help you plan the day of your dreams. Our dedicated and experienced wedding team will offer invaluable advice and support, allowing you and your guests to enjoy a truly memorable day.

## Intimate

Set in the heart of our lovely village, our courtyard entrance and garden offers privacy to wedding guests, an ideal place to relax and capture those special wedding day memories. As a backdrop for those special photographs Donadea Forest and the Royal Canal are all within a short drive from the hotel.

## Service

Our team is handpicked for their welcoming warmth and attention to detail. With over five decades experience in weddings the Hamlet Court Hotel is synonymous with a traditional family touch and home-from-home experience. You are assured of the finest service on your special day - your wedding is just as important to us as it is to you and your family.

# Civil Ceremony Package

The Hamlet Court Hotel has been fully approved by the Health Service Executive as a venue to host civil marriage ceremonies.

## We Provide:

Your Personal Wedding Planner to assist with advice, planning and the necessary official documentation completed and ensure all regulatory arrangements are fully met

Dedicated & Styled Room for your ceremony

Luxurious white aisle runner for your walk up the aisle

Linen Chair Covers

Lectern & Wireless Microphone

Background Music

Fresh Floral Arrangements

Floral Arch

Flower Wall

6 ft Cherry Blossom Trees

Background Music

Mood Lighting

Candle Filled Lanterns & Decor

€450.00

# Our Packages

## Emerald

Champagne on Arrival for Bridal Party  
Seasonal Fruit Punch for all Guests on arrival  
Tea, Coffee, Biscuits & Mini Scones  
Stocked Hamlet Court Donut Wall  
5 Course Banquet Meal with Choice of main Course from our Emerald Menu  
1/2 Bottle of House Wine per Guest  
Evening Supper - Sausages, Sandwiches, Freshly Brewed Tea or Coffee

€55.00  
per person

## Sapphire

Champagne on Arrival for Bridal Party  
Prosecco for all Guests on arrival  
Tea, Coffee, Biscuits, Mini Scones & Finger Sandwiches  
Stocked Hamlet Court Donut Wall & Candy Cart  
5 Course Banquet Meal with Choice of main Course from our Sapphire Menu  
1/2 Bottle of House Wine per Guest  
Evening Supper - Sausages, Goujons, Sandwiches, Freshly Brewed Tea or Coffee  
Late Night Nibbles - Residents Bar Sandwiches

€58.00  
per person

## Ruby

Champagne on Arrival for Bridal Party  
Gin & Beer Bottle Drinks Reception for all Guests on arrival  
Tea, Coffee, Biscuits, Mini Scone, Finger Sandwiches & Choice of 4 Canapes  
Stocked Hamlet Court Donut Wall & Candy Cart  
5 Course Banquet Meal with Choice of main Course from our Ruby Menu  
1/2 Bottle of House Wine per Guest  
Evening Supper - Sausages, Goujons, Wedges Sandwiches, Freshly Brewed Tea or Coffee  
Late Night Nibbles - Residents Bar Sandwiches

€64.00  
per person

## Pearl

Choose one of our Standard Packages and upgrade to our Pearl Package to include any of the following:

- Band & DJ Photographer & Videographer
- 2 or 3 Tier Cake
- Wedding Car
- Cerry Blossom Centre Pieces
- Full Ballroom Draping
- 6ft Cherry Blossom Tree's
- Flower Wall

# Menus

## Emerald Menu

### Starters - Choose One

#### Chicken & Mushroom Puff Pastry Vol Au Vent

Irish Breast of Chicken Gently Cooked with Field Mushroom & White Wine Cream

#### Hamlet Court Caesar Salad

Diced Crisp Bacon topped with Italian Parmesan & Herb Croutons, drizzled in House Caesar Dressing

### Soup - Choose One

Homemade Cream of Garden Vegetable Soup  
Carrot & Corriander Soup  
Homemade Leek & Potato Soup

### Main Course - Choose Two

#### Roast Crown of Turkey & Honey Glazed Ham

Served with Hamlet Court Savory Stuffing & Cranberry Sauce

#### Fillet of Hake with a Mediterranean Crust

Served with Fresh Garden Vegetables & Beurre Blanc Sauce

#### Baked Supreme of Irish Chicken

Stuffed with Cream Cheese, topped with Herb Breadcrumbs & Chablis Sauce

### Dessert - Choose One

#### Warm Apple & Blackberry Crumble

With Vanilla Ice Cream

#### Hamlet Court Chocolate Brownie

With Honeycomb Ice Cream

Freshly Brewed Tea or Coffee

## Sapphire Menu

### Starters - Choose One

#### Chicken Liver Paté

Accompanied by a Zest Cumberland Chutney & Roasted Ciabatta

#### Red Onion Brie Tartlet

Caramelised Onion & French Brie Tart topped with Fresh Rocket & Pine Nuts

#### Oak Smoked Atlantic Salmon

With Homemade Guinness Brown Bread & House Dressing

### Soup - Choose One

Homemade Cream of Garden Vegetable Soup  
Cream of Irish Field Mushroom Soup  
Homemade Tomato & Basil Soup

### Main Course - Choose Two

#### Roast Sirloin of Irish Hereford Beef

Served with Mushroom, Tarragon & Shallot Jus & Homemade Yorkshire Pudding

#### Poached Darn of Wild Atlantic Salmon

Served with Fresh Garden Vegetables & Dill Infused Hollandaise Sauce

#### Baked Supreme of Irish Chicken

Stuffed with Cream Cheese, topped with Herb Breadcrumbs & Chablis Sauce

### Dessert - Choose One

#### Hamlet Court Medley of Dessert

With Vanilla Ice Cream

#### Pavlova

With dairy clotted cream and seasonal fruits

Freshly Brewed Tea or Coffee

## Ruby Menu

### Starters - Choose One

#### Chicken Liver Paté

Accompanied by a Zesty Cumberland Chutney & Roasted Ciabatta

#### Red Onion Brie Tartlet

Caramelised Onion & French Brie Tart topped with Fresh Rocket & Pine Nuts

#### Seafood Cocktail

Medley of Atlantic Seafood & Shellfish in our Marie Rose Sauce on a Bed of Seasonal Mixed Leaves

### Soup - Choose One

Homemade Cream of Garden Vegetable Soup  
Cream of Irish Field Mushroom Soup  
Homemade Tomato & Basil Soup

### Main Course - Choose Two

#### Hamlet Court Jacobs Ladder

6 Hours Braised Top Rib of Hereford Beef With a Red Wine Jus

#### Oven Baked Fillet of Seabass

Served with Fresh Garden Vegetables & Homemade Hollandaise Sauce

#### Baked Supreme of Irish Chicken

Stuffed with Cream Cheese, topped with Herb Breadcrumbs & Chablis Sauce

### Dessert - Choose One

#### Hamlet Court Medley of Dessert

With Vanilla Ice Cream

#### Sticky Toffee Pudding

Butterscotch Sauce & Vanilla Ice Cream

#### Baked Alaska

Sherry Infused Sponge with Preserved Fruits & Ice Cream, Covered in Smooth Meringue & Caramelised

Freshly Brewed Tea or Coffee

## Canapes

### Hot Selection

Plum Chutney & Ballybrie Tart  
Mini Chicken & Mushroom Vol Au Vent  
Mini Bruchetta  
Vegetable Spring Roll  
Crostini with Cherry Tomato & Mozzarella

### Cold Selection

Irish oak Smoked Salmon on Homemade Brown Bread  
Parma Ham with Rocket & Sun-blushed Tomato  
Chicken Liver Paté  
Tomato & Mozzarella with Basil Pesto



## TERMS AND CONDITIONS

### DEPOSIT

- A Provisional booking will be held for up to 2 weeks after which a non-refundable booking fee of €1,000.00 will be required to secure a date
- Upon Receipt of the non-refundable booking fee the Hamlet Court Hotel will issue written contract for signature by the Wedding Couple.
- Until a deposit is received all dates held are considered provisional.
- The deposit **will not be refunded** in the event of a cancellation.

### PAYMENT

- A Further payment of €1,000.00 is due 3 Calendar Months after that date of booking.
- The Hamlet Court kindly request that the final bill is paid 3 days prior to your wedding when final numbers and table plan is received.
- Preferred methods of payment are, Bank Draft, Credit/Debit Card, Cash & Cheques. Please note cheques will only be accepted as payment when presented 10 working days in advance of the event.

### BOOKING PROCEDURE

- The wedding couple must meet with a member of management prior to acceptance of the first booking fee to discuss packages
- If for any good reason beyond its control not limited to strike, labour dispute, accident, act of nature, act of God, Fire, Flood or Emergency, The Hotel is unable to perform its obligation under this agreement, such non-performance is excused and the hotel may terminate the agreement without further liability of any nature upon return of the patron's deposit.
- The Hotel is not liable for consequential damages of any reason whatsoever.

### CANCELLATION

The Hotel reserves the right to cancel an event or refund deposits in the following cases;

- In circumstances where a booking is made through a third party or under false pretences
- The Hotel believes the booking might prejudice the reputation of the hotel.
- Any falsification will render this contract null and void
- The Bride and Groom are not those who have signed this contract
- Guests attending the wedding behave in any way considered to be detrimental to the hotel or offensive to other guests
- Picture identification is required for the bride and groom

In the event of a Bride or Groom cancelling a confirmed booking, the following charges will be due. In each case the percentage charge applies to the estimated total account for the event including accommodation, based on minimum numbers originally booked;

- Within 8 weeks – 50%.
- Within 20 – 8 weeks – 30%.
- Outside 20 Weeks – Any deposit(s) paid forfeited.

Should a Wedding Couple postpone their date, the deposit paid will be transferred to an alternative date within 12 months of the original date. Notice of cancellation or postponement will only be accepted in writing by the Hotel.

The Hotel will not be responsible for any cancellation as a result of an act of God, world pandemic, or global crisis. All terms and conditions still apply in these circumstances

### NUMBER POLICY

- The Hotel require an update on the number of guests expected to attend your wedding 10 days in advance of your wedding.
- Final number of guests attending is required 3 days prior to your wedding. Should these numbers drop below your guaranteed minimum numbers stated in this contract the hotel reserves the right to charge the final bill at your guaranteed minimum numbers.
- Should the numbers decrease on the day of your wedding, the numbers provided 48 hours in advance will be the numbers for the final bill.
- Should you wish to have a table plan a final copy of this must be provided to the hotel 3 days in advance.

### ACCOMMODATION

- We are currently holding an allocation of bedrooms (including the Bridal Suite) for the wedding night.
- The Bed & Breakfast rate for two people sharing is €150.00 - €170 depending on season
- Your Complimentary Bridal Suite in this block
- We will send you a rooming list which we ask you complete and return to us with guest details 4 months prior to your wedding.
- All bedrooms not named will be released 1 month prior to your wedding day.
- The Wedding Couple will be responsible for rooms booked via rooming list, hence why we request you complete the attached form with guest details so we can contact them direct to confirm their booking.
- All room bills must be settled in full on departure.

### FOOD & BEVERAGE

- No food or beverages of any kind may be brought into the Hotel without written permission from Hotel Management and are subject to such service/wage charge as deemed necessary by the Hotel.
- We do not recommend more than 2 choices per course
- The Hotel will not be liable for any failure to provide facilities, services, food or beverages as a result of matters outside the Hotel's control.

### LATE BAR

- The function bar for a wedding will close at approximately 2am after which time residents may avail of bar service from the residents lounge this is at the discretion of the night manager and could be up to 3/4am.

### ENTERTAINMENT

- All entertainment must be approved by the hotel and music must end at 2am. The Hotel requests that all entertainment observes the hotel's policy on noise. The Hotel reserves the right to close the bar and reduce/terminate the sound prior to stated times should the situation demand it.

### STORAGE / PERSONAL PROPERTY / DAMAGE

- The Wedding couple shall be responsible for any damage to fittings, furnishings, equipment, walls, floor, carpets, etc. The Hotel will try and assist guests with the storage of personal property, wedding cake, favours, decoration, etc. but accept no liability for any loss or damage. We advise all clients to arrange adequate wedding insurance for your event.

### PRICES

- All prices quoted include VAT, Menu Prices may vary subject to seasonal availability and current government charges. All prices are inclusive of Government tax.
- Menu prices are subject to change if there are unforeseen changes in supply price or increases in government tax.